

**THE GLASGOW SCHOOL OF ART**  
**BOARD OF GOVERNORS**

**Minutes:** 16<sup>th</sup> June 2014

<b>Present:</b>	Ms Muriel Gray	Chair
	Ms Kerry Aylin	Support Staff Representative
	Ms Alison Lefroy Brooks	Vice-Chair
	Mr Douglas Brown	
	Professor Linda Drew	Deputy Director
	Mr Daniel Ibbotson	
	Professor Tom Inns	Director
	Mr Douglas Kinnaird	
	Mrs Linda McTavish	
	Dr Ken Neill	Academic Council Representative
	Mr Nicholas Oddy	Academic Staff Representative
	Ms Christa Reekie	
	Mr Ken Ross	
	Sir Muir Russell	Vice-Chair
	Mr Sam De Santis	President, Students' Association
	Ms Lesley Thomson	
	Professor Alison Yarrington	
<b>Attending:</b>	Mr Will Judge	President-Elect, Students' Association
	Mr Eliot Leviten	Director of Finance and Resources
	Mr Craig Williamson	Registrar
	Mr John Martin	Assistant Company Secretary

**1. Welcome**

The Chair welcomed members to the final Board meeting of the 2013/14 year, and also welcomed Will Judge, recently elected as President of the Students' Association for 2014/15. The Board extended warm thanks and best wishes to the outgoing President, Sam De Santis, who had made a major contribution to the Association and the School during his two years in office. The Board was pleased to learn that Sam would be playing a role in administration of the Phoenix Bursaries, recently announced as one of the measures being taken in the aftermath of the Mackintosh Building fire.

**2. Apologies for Absence**

Dr Janet Brown, Dr Simon Groom, Ms Eleanor McAllister

**3. Declarations of Interest**

None.

**4. Report from the Chair**

The Chair reported recent matters of interest:

.1 Degree Show 2014

The Degree Show was now underway and was a remarkable testament to the resilience shown by staff and students following the Mackintosh Building fire. The work of graduating Fine Art students (those most directly affected by the fire) had been represented by a photographic display of examples of their work, accompanied by a book of the photographs. Thanks were expressed to all involved in ensuring that the Degree Show would go ahead despite the fire.

.2 Nominations Committee

As outlined in Paper A4.1, the Nominations Committee was continuing to consider the future size and composition of the Board of Governors and to refine the Board's Skills and Attributes Matrix. The position of those Governors whose present terms of office were about to expire, or whose terms had been extended for an interim period, would be considered as these discussions continued and recommendations would be brought to the Board in the near future.

The Nominations Committee would also shortly be considering the administrative structure which would be recommended to the Board in relation to the continuing response to the Mackintosh Building fire, including oversight of the restoration of the Mackintosh Building.

.3 Remuneration Committee

The Remuneration Committee had agreed on behalf of the Board that those senior staff whose salaries were not covered by nationally-negotiated pay negotiations should receive the same 2% pay increase in 2014/15 which had been recommended for implementation by the Universities and Colleges Employers Association (UCEA).

*(Minute 5 has been withheld from the website version of the minutes for reasons of commercial confidentiality).*

**6. Estates Development**

The Board noted the Estates Development report (Paper A6).

**7. Strategic Planning and Risk Register 2014/15**

*(Minute 7.1 has been withheld from the website version of the minutes for reasons of commercial confidentiality).*

.2 Risk Register 2014/15

The Board had been provided with an updated Risk Register for 2014/15 (Paper A7.2). As had been discussed at recent Board meetings, a new, more dynamic method of reporting on risk factors to Board meetings was required and this should be linked to the relative roles of the Audit Committee and the Board. Subject to this proviso, the Board approved the Risk Register for 2014/15.

**[Action: ALB/ESL/JM]**

**8. Budget 2014/15 and Financial Forecasts to 2016/17**

The School's proposed budget for 2014/15 and associated financial forecasts for the following two years, as already considered and recommended by the Business

Committee, had been circulated (Paper A8). As usual, the figures were presented in the format required by the Scottish Funding Council. The forecasts reflected the School's policy of aiming for higher levels of surplus, which was consistent with the Council's increasing expectation that institutions should be demonstrating financial sustainability. It was confirmed that the budget and forecasts included a degree of flexibility, which would allow, for example, adjustment in the event of a reduction in SFC research income as a result of the forthcoming outcome of the Research Excellence Framework exercise. It was noted that, for the moment, the impact of the FRS17 on future pension costs was assumed to be zero, this being a figure which, at present, was difficult to predict and might ultimately have a positive or negative impact.

As recommended by the Business Committee, the Board approved the School's budget for 2014/15 and financial forecasts to 2016/17.

#### **9. Report from the President of the Students' Association**

The President of the Students' Association introduced his report. As had been discussed by the Business Committee, the Association was trading at a buoyant level, but was seeking to contain additional expenditure. Final snagging works in the refurbished Students' Union were being progressed.

The incoming President in 2014/15 would be Will Judge and the incoming Vice-President would be Matt Robin, to whom congratulations were extended. The President's report outlined a number of major developments and achievements during a period of significant upheaval and change for the Association and he conveyed his thanks for the support he had received from the Board during his two years in office. He also conveyed his thanks on behalf of the student body for the School's swift and humane response to students affected by the Mackintosh Building fire, not least the support provided by Student Support Services.

#### **10. Enhancement-Led Institutional Review (ELIR)**

The Board noted the positive initial report from the Quality Assurance Agency on the recent Enhancement-Led Institutional Review, which indicated that "the School has robust arrangements for securing academic standards and for enhancing the quality of the student experience".

#### **11. Minutes of Previous Meetings**

The Minutes of the Board meetings held on 11<sup>th</sup> April 2014 and 27<sup>th</sup> May 2014 (emergency meeting to discuss the Mackintosh Building fire) were approved. *(The minutes of the meeting of 27<sup>th</sup> May 2014 have not been published on the School's website, as these contain personal and commercially confidential data)*

#### **12. Action Points**

The Board noted its list of Action Points (Paper B2).

#### **13. Management Accounts to 31st March 2014**

The Board noted the Management Accounts to 31<sup>st</sup> March 2014, as considered by the Business Committee (Paper B3).

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**14. Reports from Academic Council and Board Committees**

The Board noted the Minutes of the following meetings:

- Academic Council, 14<sup>th</sup> May 2014
- Business Committee, 15<sup>th</sup> May 2014
- Estates Committee, 15<sup>th</sup> May 2014

**15. Report from the Audit Committee, May 2014**

The Board noted the Minutes of the meeting of the Audit Committee held on 9<sup>th</sup> May 2014, and, as recommended by that committee, approved the School's Anti-Bribery and Corruption Policy.

**16. Report from the Museum and Archive Committee, May 2014**

The Board noted the Minutes of the meeting of the Museum and Archive Committee held on 30<sup>th</sup> May 2014. This meeting had been dominated by discussion of the immediate implications of the Mackintosh Building fire, but had agreed to proceed with the purchase of selected items from Degree Show 2014.

**17. Scottish Code of Good HE Governance: audit of compliance**

The Board noted the report on the audit of the School's compliance with the Scottish Code of Good HE Governance, carried out by the Registrar. The audit confirmed that the School was compliant with all major aspects of the Code. Some points in relation to the 'supporting guidance' had been identified for possible incorporation in the School's procedures or in the next update of the School's Statement of Corporate Governance.

**[Action: JM]**

**18. Scottish Funding Council: Financial Memorandum**

The Board noted a summary paper on the Scottish Funding Council's Financial Memorandum, as recently discussed by the Audit Committee (Paper B6).

**19. Dates of Board and Committee Meetings 2014/15**

The Board noted the dates of its meetings in 2014/15, together with the meeting dates of the Board's committees (Paper B7).

**20. Date of Next Meeting**

Monday 6<sup>th</sup> October 2014 at 1.30pm.