

Mackintosh School of Architecture

Bachelor of Architecture Stage 3 Final Examination Stage 3 2018

BACHELOR OF ARCHITECTURE DEGREE EXAMINATION REQUIREMENTS

For the summative Bachelor of Architecture Stage 3 Examination in Architecture you will submit an A2 portfolio of your studio work for examination and for inclusion in the GSA degree show.

Your submitted portfolio is the primary means of communicating your work, you will be required to edit your studio work into a coherent and comprehensive presentation of your work for the academic session.

Your portfolio is an academic portfolio and should include ALL course work not just Studio outputs. Therefore, you are required to include all assignments for subject areas out with studio.

The level of attainment of the work submitted will be assessed by the examiners against the stated assessment criteria as outlined in course specifications and grading will be as per the Grading Schedule contained in the GSA Code of Assessment (refer GSA website).

Your A2 academic folio should include both completed work as well your process work that supports your final output, to include sketchbooks and design journals. Your process work should be rigorously edited forming a coherent representation of the research and development work, which has underpinned and informed your design outputs.

As outlined above you are required to include ALL assignments from ALL courses undertaken in Stage 3 as follows:

- **Studio Work 3**
- **Architectural Technology 3**
- **HAUS 3**
- **Interdisciplinary Design 3**
- **Professional Studies 3**

You will have the opportunity to discuss and present a draft version of your portfolio prior to the final submission. It is in your interests that your draft submission is sufficiently advanced to enable constructive and informative feedback to help your preparations for the final submission. Dates for draft submission of portfolios will be issued on Canvas.

MSA Final Examination & Degree Show 2018

The MSA Stage 3 Degree Examination and Public Exhibition will be held in the Grace Clark Fyffe Gallery located within the Bourdon Building. The MSA Stage 3 Examination and Degree Show Layout, which includes the space allocation for the Stage 3 examination and subsequent exhibition, will be an integral part of the risk assessment documentation completed and approved prior to the installation of the exhibition. Prior to commencement of the examination process ALL students will be allocated a location for their academic portfolio within the space outlined above.

STUDIO BUILD & PREPARATION

The studios of the Bourdon Building will be cleared on **Friday 27th April 2018**. (TBC)

Please ensure that all of your work, equipment and belongings are removed from by 12 noon on the above date **otherwise the safety of your work is not guaranteed** and your possessions may be discarded.

The studios will then be cleared of remaining work, rubbish and furniture, following which external contractors will construct the examination/exhibition layout as per the layout below. Thereafter student will not be allowed access to the examination spaces till further notice.

The construction of all walls and partitions will be the responsibility of the external contractors.

Submission of your Portfolio

The submission date for your portfolio will be posted on the Canvas and the detailed arrangements for submission outlined.

Summative Submission

Once you have submitted your work for summative examination you will not be allowed to change or supplement the work submitted.

Interviews with External Examiners

Prior to the external examination a sample of students, approximately 30% of the cohort, will be selected to meet with the external examiners. The selected students will be informed prior to the day of the external examination to allow them to prepare for their individual meeting with the external examiner. The meeting lasts approximately 15-20 minutes. Students should note that the role of the external examiner is not to second mark the students but to ensure that the school is assessing in a consistent and fair manner, which is also consistent with assessment across the sector.

Degree Examination and Exhibition Clearance

The date by which all work must be removed from the Bourdon Building will be posted on Canvas. Any work not removed by the stated date will be discarded and students will have no recourse to the school for any works discarded after the stated date. **According the responsibility is with the student to ensure that all work is removed prior to the stated removal date.**

Stage 3 Learning Outcomes for Each Course:

The learning outcomes for **ALL** Stage 3 courses are available on the GSA website:

<http://www.gsa.ac.uk/about-gsa/our-structure/academic-services/programme-course-specifications/course-specifications-visiting-students-201718/>

Students are advised to read all course specifications with particular reference to the course learning outcomes prior to submission of any course work for assessment.

Student Responsibilities

Ensure that you have read, and are familiar with, and are working within the Code of Practice for student exhibitions and degree Shows. This is available, along with all the other forms in a folder on 'MSA General' section of the VLE; please look within 'Degree Show Management Plan' for 2018. Please make sure that you are familiar with all of the Health & Safety requirements for Degree Examination preparation, assisted and made fully aware of through departmental Health & safety protocols and procedures and practiced in conjunction with individual Risk Assessments. You are required to complete a **Final Examination & Degree Show Space Proposal Form** which includes a Risk Assessment form. These should be submitted by the 18th April, and should be signed off by your Stage Leader.

If you make any changes to your initial Space Proposal you are required to complete and submit the **Final Examination & Degree Show Change Control Form** which will identify the amendments to your plan, this should be accompanied by a new Risk Assessment form; that will be required to be signed off by your Stage Leader prior to installation.

You are also required to complete **Final Examination & Degree Show Exhibition Downtaking Form**. This form should be completed and submitted with the **Final Examination & Degree Show Space Proposal Form** and submitted by the 18th April, and signed off by your Stage Leader. As with the installation of your work, the removal of your work should follow the departmental Health & Safety protocols and procedures and practiced in conjunction with individual Risk Assessments. Please ensure that you have these forms on display during the installation of your work.

Note: You need to consider any equipment that you will require in order to present your work for examination and exhibition and to ensure and organise its availability for the necessary period of time. In preparing your exhibition space ensure that all paint used is primarily water based. Absolutely NO turpentine, solvents or any chemicals are to be disposed of in sinks. All solvents and any chemicals, turpentine etc. must be disposed of in the sinks. All solvents and any chemicals, turpentine, etc., must be disposed of through the appropriate bins (if in doubt ask). Ensure that all brushes and rollers are cleaned after use and paint containers are sealed and stored safely.

A.Hooper (MSA Undergraduate Programme Leader)

(revised March 2018)