

**School of Fine Art
BA Honours Final Examination 2018
Studio Course**

BA HONOURS DEGREE EXAMINATION REQUIREMENTS

For the final BA Honours Examination in Fine Art you will be allocated an exhibition space in which to display your work for examination and post-examination, the degree show.

Using the allocated space as a primary means of displaying your work, you will be required to draw together the formal, practical and conceptual elements of your final year work into a coherent visual presentation of your practice.

You are required to consider the visual and conceptual coherence of your work as well as the aesthetic and technical aspects of your presentation.

The level of attainment of the work submitted will be assessed by the examiners against the stated assessment criteria as outlined in the students handbook and used at all year level assessments.

You have already passed your BA ordinary degree at your Year 3 Final Examination. You are now submitting for your **BA Honours Examination**.

Therefore all work submitted for examination MUST have been made in the final year of study.

The submission requirements are outlined below, however, for a full breakdown of the materials and format of your submission, please refer to the Year 4 Assessment Submission Guidelines (available on Canvas).

You are required to submit:

1. Your main submission of work

This is the body of work that you decide to submit for final examination and which will form your exhibited work at the public Degree Show.

2. Supporting research & development work

A carefully selected, rigorously edited and coherent presentation of your research and development work, which underpins and has informed your main submission and demonstrates your awareness of the key influences upon you and the works presented for examination.

Note: *As with the main submission, all of these works must have been made in year 4 and are an integral part of your examinable submissions.*

3. An Artists Statement

4. A submission of work form signed by your Tutor

The work you are presenting for examination must be clearly identified and itemised under the two headings of 'Main' or 'Supporting' work in the submission of work form. This form must be signed by your Tutor and pinned in your space no later than **5:00pm on Friday 11th May**.

Note: You need to consider now any equipment that you will require in order to present your work for examination and exhibition and to ensure and organise its availability for the necessary time period.

SOFA Final Examination & Degree Show 2018
Studio preparation and installation of work
Information for Fourth Year Students in Fine Art

The School of Fine Art Degree Examination and Public Exhibition will be held in the studios and some ancillary areas of the 3rd and 4th floors of the Tontine Building. Please find information below on the organisational requirements for the preparation and installation of the examination and exhibition. The timetable for preparation, installation, examination and viewing of the Degree Show has already been disseminated.

STUDIO BUILD & PREPARATION

The lease on the Tontine Building limits the nature and extent of construction which we are permitted to carry out in preparation for the Degree Examinations and Public Exhibition. **Areas and objects of particular sensitivity include the corridors, entrance hall and stairwells. All construction, installation and removal of work must be carried out with due regard for the fabric and fittings of the building.**

The Tontine studios will have to be **cleared of work, rubbish and furniture** by the **27th April**. Each floor of the Tontine will be supervised by a member of staff who will ensure that student work, studio furniture, rubbish etc. are moved around and out of the premises in a co-ordinated manner.

Please make sure that all Degree Examination work is clearly marked and protected during this process. Please pay particular attention to your sketchbooks and supporting material and make sure they are not thrown away by mistake!

The construction of the studios as exhibition spaces will be carried out by the build team between **28th April – 3rd May inclusive**. There will be no access to the building during this time.

The construction of all walls and partitions will be the responsibility of the build team. The build team will endeavor to paint the floors on **5th & 6th May**. It is the responsibility of the student to paint the wall spaces and to ensure that the floors remain in good condition. White paint will be provided. NB: These are NOT gallery spaces so please do not expect or try to replicate a pristine gallery space. **Please consult with your tutors about the details of your degree show presentation space well before commencing the preparation work.**

STUDENT'S RESPONSIBILITIES

Ensure that you have read and are working within the code of practice for students exhibitions and Degree Shows. *Available on your department VLE site as "Code Of Practice For Student Exhibitions and Degree Shows"*.

Ensure that you are familiar with all of the Health & Safety requirements for Degree Examination preparation, make sure that you are aware of the departmental Health & Safety protocols and procedures as published on the VLE, and that you practice these with due care and consideration. Ensure that you comply with the risk assessment processes *"Code of Practice For Student Exhibitions and Degree Shows"*.

Ensure that you have completed a Risk Assessment and this has been checked and signed off by your tutor. If you have made any changes to your initial Degree Show Proposal/Deinstall and Risk Assessment (handed in on 5th March) you MUST identify this on the Change Control Form (including Deinstall) accompanied by a NEW Risk Assessment form which must be agreed and signed off by your Year Group staff before your work can be installed in the Tontine Building. The deadline for this is 3rd May at 12:30. Your original Degree Show Proposal and Risk Assessment forms and Change Control forms MUST be pinned in your studio space on Friday 4th May and remain there for the remainder of the install week. This is so that staff have knowledge of your original proposal and any subsequent changes which have been made. If you make further changes **DURING the installation of your work you must consult with your departmental staff immediately and fill out the **Final Change Control form** and a **NEW Risk Assessment** must be carried out to accompany and highlight the changes.**

In preparing your exhibition space ensure that all paint used is primarily water based. The exceptions being oil based undercoat for obliterating wall stains and appropriate floor paint (as agreed beforehand with staff). Absolutely NO Turpentine, solvents or any chemical liquids are to be disposed of in the sinks. All solvents and any chemicals, turpentine etc. must be disposed of through the appropriate

bins. If in doubt – ASK!

Ensure that all brushes and rollers are **cleaned** after use and any paint containers are sealed and stored safely to minimise waste.

INSTALLING YOUR WORK

You have access to prep the space and install your work between **8.00am to 5.00pm Friday 4th May** until **5.00pm Friday 11th May**. **PLEASE NOTE:** There will be **NO** access on **5th, 6th and 7th May** due to floor painting and the May Day closure. All installation of work **MUST** be complete by 5.00pm on each of the 5 install days. The building closes at 6:00pm prompt between 4th – 11th May. The hour between 5:00-6:00pm each day is to be used for TIDYING only and ensuring all materials are safely stored and any rubbish is removed from the spaces. You must be out of the building by 6:00pm on each day. Staff will be present to ensure the building is empty and will be locked at 6:00pm. The building will not open again until 8.00am in the morning so you need to take anything you need with you before 6:00pm.

You are responsible for the install of your own work. Persons from outwith GSA are not allowed to participate in the degree show install. The rationale for this is: i) this is an Exam and all work must be your own; ii) under examination conditions, we cannot permit some students to have an unfair advantage over others; iii) having the public on site during the degree show install is not permissible due to our need to comply with Health and Safety legislation.

Student responsibilities

It is your responsibility to ensure that, if you are using any electrical or electronic equipment for your final submission, that it has undergone a Portable Appliance Test (PAT) prior to installation, is fully operational once installed, and that you switch any equipment on and off daily during the assessment period, including the days when External Examiners are present. You will have access to studios to do this between 8:00 and 9:00am and between 6:00 and 7:00pm daily during the assessment period. If your work includes performance, you will be provided with a time to attend for final assessment. The External Examiner visit will take place on the 24th May, you must be available to set up your Degree Show on this day and if you are engaged in performance you may be required to perform for the External Examiner as part of the sample.

If your submission requires viewing (or specific) instructions please ensure that these are typed and clearly displayed. **Note: If the work cannot be viewed/experienced it cannot be assessed.**

If you make substantive changes to your space such as painting the walls in a colour other than white, making holes in the walls etc, it is your responsibility to make good the space at the end of the show. The walls must be returned to white. You will be required to pay a **£50.00** deposit which will be returned to you at the end of the degree show period if your space is returned in a satisfactory state. Remember, the postgraduate degree show takes place soon after your degree show and we expect you to respect the needs of these students by complying with this request. If you are planning on making an intervention on the floor you must include this in your Degree Show Proposal and discuss this with your Tutor as soon as possible.

DEADLINE

As this is an EXAMINATION the FINAL deadline for installation of work must be completed by 5.00pm Friday 11th May. There will be NO further access to add to or change your work during the Examination Period.

DE-INSTALLING YOUR WORK

All de-installation of work must be completed by 5:00pm on Wednesday 13th June. Prior to any de-install activities taking place it is imperative that you have risk assessed this appropriately. This is undertaken using the Degree Show Proposal Form and the Change Control Forms.

Year 4: Fine Art Learning Outcomes

At the end of the final year (Year 4), students can expect to achieve the following learning outcomes. Students' achievement is evaluated against these learning outcomes through the assessment criteria and categories, which are consistent throughout the four year-stages of the BA (Hons.) Fine Art Programme. The level learning outcomes for Fine Art Studio are listed below.

Knowledge and Understanding (20%)

At the end of Year 4, students should present evidence that demonstrates the ability to work successfully with:

LO1: An integrated knowledge and understanding of the defining concepts and features of a self-directed art practice.

LO2: A critical understanding of a specific Fine Art subject as a contemporary professional practice and evidence an integrated knowledge and understanding of current and historical discourse in relation to Fine Art practice.

Studio Practice: Applied Knowledge and Understanding (60%)

At the end of Year 4, students should, through their Fine Art practice, be able to:

LO3: Present and evidence the consolidated integration of conceptual and practical knowledge through a body of Fine Art practice.

LO4: Critically develop, evaluate and synthesise ideas through the realisation of a self-directed programme of study.

LO5: Demonstrate advanced practical knowledge and critical understanding in the development and realisation of a body of artwork.

LO6: Demonstrate a critical understanding of their personal, self-directed, art practice within the professional context of Fine Art.

Professional Practice: Communication, Presentation, Working with others (20%)

At the end of Year 4, students should be able to:

LO7: Exercise independence and initiative in the realisation of the self-directed programme of study and confidently communicate ideas and information through visual and/or oral and/or written forms in a range of presentation contexts.

LO8: Effectively deploy when relevant, appropriate software to enhance, develop and document ideas and artwork and confidently negotiate, facilitate and realise initiatives and ideas in relation to group projects/activity and individual practice.