Please note that this programme specification is correct on the date of publication but may be subject to amendment prior to the start of the 2019/2020 Academic Year

1. Programmes:

<table>
<thead>
<tr>
<th>Programme Title</th>
<th>Master of Architectural Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of School</td>
<td>Sally Stewart</td>
</tr>
<tr>
<td>Head of Department/Programme Leader</td>
<td>Joanna Crotch</td>
</tr>
<tr>
<td>Programme Contact</td>
<td>Joanna Crotch</td>
</tr>
</tbody>
</table>

| Minimum Duration of Study    | 12 months                        |
| Maximum Duration of Study    | 24 months                        |
| Mode of Study                | Full-time                        |
| Award to be Conferred        | Master of Architectural Studies  |
| Exit Awards                  | Stage 1: PG Cert in Architectural Studies  |
|                              | Stage 2: PG Dip in Architectural Studies  |
|                              | Stage 3: Master of Architectural Studies  |
| Source of Funding            | Self-funding                     |

<table>
<thead>
<tr>
<th>Version</th>
<th>Session</th>
<th>Date of Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.20.01</td>
<td>2019/2020</td>
<td>OCTOBER 2017</td>
</tr>
</tbody>
</table>

3. SCQF Level:

Level 11

3.1 Credits:

180

4. Awarding Institution:

University of Glasgow

5. Teaching Institutions:

The Glasgow School of Art

6. Lead School/Board of Studies:

Mackintosh School of Architecture
7. Programme Accredited By:  
N/A

8. Entry Qualifications

<table>
<thead>
<tr>
<th>8.1 Highers</th>
<th>N/A</th>
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<tr>
<td>8.2 A Levels</td>
<td>N/A</td>
</tr>
</tbody>
</table>
| 8.3 Other | Applicants require a First Class or Upper Second Class Honours Degree, or the equivalent in a field relevant to the student’s chosen Pathway.  
Along with the completed application form, students must submit:  
- A portfolio, except for *History and Theory of the city* Pathway, where two examples of academic writing and an outline of a research proposal should be submitted in lieu of a portfolio.  
- A personal statement  
- Evidence of relevant academic qualifications  
- Two academic references  
- The choice of the Pathway intended to be studied and a written rationale supporting the choice. |
| 8.4 IELTS Score Required on Entry | Overseas applicants for whom English is not their first language should normally obtain a minimum score of 6.5 IELTS (with a minimum of 5.5 in each component) |

9. Programme Scope:

The Master of Architectural Studies is part of the portfolio of degrees offered by the Mackintosh School of Architecture, one of the schools and various departments that make up the Glasgow School of Art. All the degrees are awarded in conjunction with the University of Glasgow.

The programme is aimed at graduates of architecture and allied disciplines, who, following the completion of their professional education wish to extend knowledge and skills in undertaking further specialised study, either to develop existing professional and research interests or to move into new areas of practice.
This postgraduate programme combines individual specialist study offered through a series of Pathways, with the opportunity to share knowledge and experience with fellow students in a cross-disciplinary context. Pathways are studied through a range of lectures, case studies and projects. The cross-disciplinary context is provided through a shared core of lectures and seminars in the respective pathways that together give an overview of contemporary issues in and around architecture. The pathways relate closely to the research centres and clusters within the Mackintosh School of Architecture. The programme also benefits from core cross-GSA input. Electives are also offered from the wide research and academic expertise held across Glasgow School of Art.

The main tutoring staff are academics who are highly successful in current research within the offered Pathways and this is supplemented by visiting practitioners who are operating at the highest levels of the profession.

Graduates of the programme currently use their new skills and knowledge in two distinct ways. Whilst the majority use the opportunity of enhanced employability to re-enter architecture and allied professional paths, either in the UK or abroad, a growing proportion choose to pursue an area of research through one of the MSA research centres and on to doctoral level study.

10. Programme Aims:

The main aim of the Programme is to produce students who can develop a coherent body of work that demonstrates the skills necessary for researching and developing one of the following pathways at postgraduate level:

- Urban Design
- Urban Building
- Digital Creativity
- Energy and Environment
- History and Theory of the City
- Creative Urban Practices
- Zero-Energy Mass Custom Housing

The specific aims are for students to

- Demonstrate a mastery of knowledge in their chosen Pathway.
- Propose and develop a hypothesis and substantiate it through argument that is researched and evidence-based.
- Learn research methods appropriate to both the Programme in general and specifically to their chosen Pathway, and to apply research and analysis selectively, critically and to effect.
- Clarify the issues and themes raised by their Individual Project within a critical perspective related to architecture.
- Collaborate with fellow students in peer review of the work in progress.
10.1 Pathway Aims:

Pathway Aims

The programme contains pathway courses which continue across stages 1, 2 and 3, with assessment points at each stage.

Mandatory GSA and elective MSA courses occur within Stage 1, whilst optional elective GSA courses occur within Stage 2.

Together, these achieve the required 60 credits required for Stage 1, 120 for Stage 2 and 180 credits for Stage 3.

The aims of the Pathway and Elective Courses from MSA are:

Urban Design

- To develop a critical understanding of the key cultural, social and economic issues that shape the urban environment.
- To analyse the nature of a particular place (town or city) in order to devise strategies and visions for its future.
- To devise and test solutions against local conditions and to reflect upon their applicability in global situations.

Urban Building

- To develop a critical understanding of the key cultural, social, economic and technological issues that influence the role and form of architecture within the city.
- To analyse the nature of a particular urban site and to devise a particular programme of use in order to prepare designs for an urban building.
- To demonstrate the organisation of an urban building and its architectural qualities in response to local conditions and to reflect upon the applicability of the chosen approach in global situations.

Digital Creativity

- To develop a critical understanding of the key philosophical notions of information, reality, materiality and cyberspace.
- To develop a theoretical understanding of the intellectual trends in computer based design cognition.
- To explore and demonstrate appropriate skills in the use of various machine based media and techniques in the design process.

Energy and Environment
• To develop a critical understanding of the key principles relevant to the creation of sustainable architecture.
• To gain an understanding of the physical parameters that determine the performance of buildings in terms of environmental efficiency, comfort and well-being, relative to function and climatic context.
• To develop an ability to use appropriate analytical tools to make an innovative contribution to the design of sustainable, solar, bio-climatic or green architecture.

History and Theory of the City

• To equip students with a range of methods and ideas for examining urban architecture through a historical and theoretical framework.
• To provide a broad coverage of significant themes and case studies in history and theory relating to western urban architecture.
• To enable and stimulate the development of students’ independent research interests and learning within the discipline and subject area.

Creative Urban Practices

• To develop a critical understanding of the key theories and practices of space and place, in the context of historical and contemporary urbanism.
• To analyse the nature of a particular place in order to devise creative propositions that address issues of space and place in that location.
• To reflect upon the links between theories and practices of space and place and the realities of contemporary urban design practice.

Zero-Energy Mass Custom Housing

• To develop a critical understanding of design, production and communication principles relevant to the delivery of zero energy sustainable housing.
• To gain an understanding of key parameters that determine the housing affordability and performance in view of socio-demographic contexts.
• To develop an ability to use appropriate analytical tools to make an innovative contribution to mass-customising socially, economically and environmentally responsible housing units and the community development.

11. Intended Learning Outcomes of Programme:
After full participation in and successful completion of the programme, students should be able to:

11.1 Intended Learning Outcomes
Knowledge and Understanding

- Demonstrate knowledge that covers and integrates most, if not all, of the main features, boundaries, terminology and conventions of the chosen area of specialisation.
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

- Demonstrate extensive, detailed and critical knowledge and understanding in one or more of the areas of specialisation, much of which is at or informed by developments at the forefront.
  UD/UB/DC/EE/HTC/CUP RP2

Practice: Applied Knowledge and Understanding

- Use a significant range of the principal skills, techniques and practices associated with the Area of Specialisation
  UD/UB/HTC

- Use a range of specialist skills, techniques and practices which are at the forefront of the area of specialisation or informed by forefront developments
  DC/EE/CUP GSA E

- Apply a range of standard and specialised methods of enquiry relevant to design and design research
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

- Plan and execute a significant project of research, investigation and/or design.
  UD/UB/DC/EE/HTC/CUP RP1, RP2

- Demonstrate creativity in the application of theoretical, conceptual and practical knowledge.
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

- Apply critical analysis, evaluation and synthesis to issues which are at the forefront or are informed by developments at the forefront of the areas of study.
  UD/UB/DC/EE/HTC/CUP RP1, RP2

- Deal with complex issues and make informed judgments in situations in the absence of complete or consistent information.
  UD/UB/DC/EE/HTC/CUP RP2, GSA E

- Identify problems and issues within the area of study and develop original and creative responses to them.
  UD/UB/DC/EE/HTC/CUP GSA E

Communication, ICT and Numeracy Skills
• Communicate on an expert level in a variety of roles and context
  UD/UB/DC/EE/HTC/CUP RP1, RP2

• Communicate, using appropriate methods, to a range of audiences with different levels of knowledge and or expertise.
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

Professional Practice: Communication, Presentation, Working with Others

• Exercise substantial autonomy and initiative in carrying out the work related to the field of study.
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

• Demonstrate the ability to manage time and physical resources in relation to undertaking self-directed study as an individual and a group member.
  UD/UB/DC/EE/HTC/CUP RP1, RP2, GSA E

• Take account of health and safety in studio practice and adhere to safe working practices.
  UD/UB/DC/EE/HTC/CUP GSA E

• Collaborate with peers and others in researching, sharing knowledge and discussion of work in progress.
  UD/UB/DC/EE/HTC/CUP RP2, GSA E

KEY to pathway specific learning outcomes indicated in bold:

12. Assessment Methods:

Principles and Process

In each course, students are required to complete a coursework assignment. Coursework may be in the form of essay, design or research project or technical study.

The programme involves both Formative and Summative assessment.

Formative assessment, where marking or feedback is advisory, allows students to make improvements before the final submission. Feedback is given at tutorials, presentations and reviews of Studio Work. Formative marking is generally undertaken by the Pathway or Course Tutor. Formative feedback can be given in verbal or written forms.
Summative assessment, where a final mark is given, applies to all final course submission. The summative marking of work is undertaken by the Internal Examination Board.

The final grades for the programme will be an aggregation of all courses, with each having proportionate weighting towards the final grade.

A candidate will be permitted reassessment in any taught course, for which he or she has obtained a grade D1 or below. A candidate will be entitled to one reassessment only in any course, which must take place prior to the submission of the course work for the next stage.

Reassessment of the dissertation will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case.

All reassessment results will be capped at grade C3.

Feedback is given at presentations and reviews of projects and is advisory. Written feedback is given to advise students on progress and on how to develop their work.

### 13. Learning and Teaching Approaches:

**Pre-Arrival Information:**
Students will be contacted in the pre-arrival period to access additional material about their programme through CANVAS, the School’s Virtual Learning platform.

**Programme Learning and Teaching Approaches:**
The curriculum for the M.Arch has two distinct elements; the Individual Research Project based on a specialist Pathway of study and inputs for the Research Papers 1 and 2.

The Programme is project based and learning and teaching methods are devised to develop and enhance individual creativity and to promote self-motivation and independent learning.

The student cohort is normally made up of a group of individuals who have a wide variety of academic and practice backgrounds as well as coming from all over the world. To help introduce an understanding of this great variety of experiences and cultures and to recognise this as of great value, initial short projects are undertaken which explores differing notions of contexts, as is to be expected from such a varied student cohort. These short projects are not assessed. Its main rationale is to demonstrate and celebrate differences and to allow the individuals of the cohort to introduce themselves.

The studios are central to the teaching of all the programmes as well as to the day to day life of the school. They are multi-purpose spaces with computers and drawing boards, areas for presentations and critique, a small technical library and a student-run coffee bar that is often used for informal meetings and as a venue for presentations.
Architects have to learn about how people use space and how to work with other people – the studio is our laboratory where individually and collectively we make places in which to work, share ideas, and at times retreat. The success of the school and its students is dependent on the active life of the studio and student involvement is essential. The life and use of the studio is a major topic for discussion at Programme Staff Student Consultative Committee meetings and meetings of the School Forum.

There is a mixture of one-to-one tutoring by the Pathway Leader, and group tutorials where there may be more than one tutor. The purpose is to discuss work in progress and, like a seminar, the quality of the discussion is closely related to the thoroughness of preparation. It provides practice in presenting and discussing projects and an opportunity to share ideas and learn from each other through comparison of the different design approaches being explored by colleagues. It is good practice to keep notes of the discussion.

Tutorial timetables are provided weekly and students are allocated a time for a tutorial. The tutorial timetable indicates when tutors are and are not available for tutorials so that students can programme their time accordingly. In all stages attendance is expected for a tutorial at least once a week. A student who cannot attend their tutorial for any reason should notify their Pathway Leader, either directly or via the school office. A record is kept of attendance at tutorials.

**Individual Tutorial:**
The individual tutorial is usually a desktop discussion focussed on a specific aspect of a current project and may involve a pathway or elective tutor. Students are encouraged to keep a record of tutorial discussion.

**Group Tutorial:**
The group tutorial is effective at the beginning of a project when general topics are to be discussed. Normally this would consist of students, and last for 1-2 hours and may entail more than on tutor’s input. These tutorials are designed to be discursive.

However variations of this exist throughout the school and depending on the length and complexity of the project groups may reduce in size. Students are encouraged to keep a record of tutorial discussion.

**Peer Tutorial:**
Throughout the programme students are encouraged to take responsibility for their own learning and as part of this experience are expected to help each other informally as individuals.

They are also allocated time per review either for preparing for an upcoming review or as post-evaluation following a review and this is carried out in groups.

**Pastoral Tutor:**
Each student is allocated a pastoral tutor whose remit is to provide non-academic student support. Pastoral Tutors are allocated on an annual basis, from among the full-time academic staff.
**Group Seminar:**
Differing from a group tutorial focussed on a design project the students can be brought together to discuss a theme or issue that avoids scrutiny of individual work. This may be theoretical or pragmatic.

**The Review:**
The review is where each student (or student group) presents, explains and justifies their project work to a panel of tutors (and visiting critics), and to their colleagues, all of who participate in discussion and critical appraisal of the project. Where the work is comprehensive and clear the ideas can be shared and the critique can tease-out the implications of design decisions and help place the project into a wider context.

A successful presentation needs to be designed so that the key ideas are readily apparent. The work presented needs to be comprehensive, readable and carefully selected and edited so as to tell the story of the project.

The format for a review is the presentation of work, usually drawings or models supported by a brief verbal description of the main principles and ideas that underpin the project. Powerpoint presentations may be suitable and advice should be sought from the studio tutor. There are a number of benefits in exhibiting the work. For the student this is often the first moment when they see the full range of their production displayed all together.

The reviews, even the final reviews, are held before the completion of the project so that there is time to act on the criticism prior to assessment. It is good practice to present projects with a view to discussing areas where advice is most needed and to get a colleague to keep notes of the discussion.

Final reviews are a more public event, a forum for debate and discussion upon the nature of the architectural issues raised by individual proposals. Final reviews are more likely, though not exclusively, to be attended by visiting critics. It is expected that students attend for the duration of all reviews, as they are considered essential to the learning process.

**Interim Review or Critique:**
Usually this is a pin-up of work done to date on a project at appropriate intervals depending on the duration and intensity of a project.

Students have to present their work in front of a panel of critics and peers for scrutiny. It is meant to be discursive and offer advice on the best programme of action leading to the final review. Written feedback is offered.

**Final Review or Critique:**
These are held at the conclusion of a project following the same mode as the interim review but with an emphasis on discussing the consequences of the proposition.

**Peer Review or Critique:**
Students are encouraged to practice visual and verbally communication with their peers pre-empting a tutor chaired review.
14. Relevant QAA Subject Benchmark Statements and Other External or Internal Reference Points:

N/A

15. Additional Relevant Information:

**Guest Lectures:**
The MSA Friday afternoon Guest Lecture series, which takes place across semesters 1 and 2, has UK and international guest speakers from practice and related areas. This is open to all GSA students and staff, as is the GSA Friday Event lecture series on Friday mornings.

**MSA Research Forum:**
The MSA Research Forum meets regularly, where staff, research students and invited guests present their research, to exchange ideas and stimulate debate. These events are open to all staff and students.

**GSA Postgraduate Forum:**
M.Arch students are invited to participate in the postgraduate forum which meets regularly contributing to the development of a postgraduate and research community and providing opportunities for student dialogue across the school. The impetus for events comes from postgraduate students themselves rather than the teaching team. It is an additional opportunity to network with students involved in a wider range of disciplines and backgrounds.

**Study Visits:**
Experiencing buildings and places first hand is an important part of the school’s philosophy. Study Visits offer a valuable opportunity to experience a city, its culture, and its buildings and, at times, to meet members of its architectural community -practitioners and students.

There are two types of study visits: those that are to a location of general architectural interest, and those to places that relate directly to the project at hand and demand more focused on-site research.

Students are encouraged to attend Study Trips if possible, but alternative provisions are made for those who are unable to do so. Prior briefing and subsequent discussion are the related teaching input and a range of staff accompany the trip. Students are expected to keep sketchbooks to record their impressions and studies and to edit them, and photographs, as a journal for their portfolio.

**Exhibitions and the Grace and Clark Fyfe Gallery:**
The school has its own gallery that houses a programme of exhibitions of architecture and related subjects. Students are encouraged to exhibit their work to the public. The gallery provides such a venue for the exhibition of studio work in progress, completed projects, the outcome of master-classes or for students to arrange their own shows.

The school has a strong record of placing student work in venues such as the Lighthouse, the RSA and in galleries throughout Glasgow and beyond.

**Honorary Professors:**
Honorary professors are employed to share their specific expertise, knowledge, skill and experience to the delivery of the programme. They provide an external professional context and perspective to the programmes of study.

**Mackintosh Architectural Students’ Association:**
The Mackintosh Architecture Students’ Society, (MASS) organises seminars, lectures and social events throughout the year and its membership includes staff as well as students. MASS is an affiliated society of the Glasgow School of Art Students’ Association (GSASA) and students elect one MASS representative at GSASA.

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### 16. Programme Structure and Features:

<table>
<thead>
<tr>
<th>STAGE 1</th>
<th>TYPE OF COURSE</th>
<th>SCOTCAT CREDIT</th>
<th>ASSESSMENT WEIGHTINGS %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CRD</td>
<td>SCQF</td>
<td></td>
</tr>
<tr>
<td>Research Paper 1</td>
<td>D</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Core Research Methods course: Research Primer for Architects</td>
<td>A</td>
<td>20</td>
<td>11</td>
</tr>
<tr>
<td>Individual Research Project 1: Report</td>
<td>C</td>
<td>10</td>
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<tr>
<td><strong>TOTAL CREDITS (Stage 1)</strong></td>
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Exit Award: Postgraduate Certificate in Architectural Studies

<table>
<thead>
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<th>STAGE 2</th>
<th>TYPE OF COURSE</th>
<th>SCOTCAT CREDIT</th>
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<tbody>
<tr>
<td></td>
<td>CRD</td>
<td>SCQF</td>
<td></td>
</tr>
<tr>
<td>Research Paper 2</td>
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<tr>
<td>Postgraduate Taught Elective</td>
<td>B</td>
<td>20</td>
<td>11</td>
</tr>
<tr>
<td>Individual Research Project 2: Feasibility Report</td>
<td>C</td>
<td>10</td>
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<tr>
<td><strong>TOTAL CREDITS (Stage 1 and 2)</strong></td>
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</table>
Exit Award: Postgraduate Diploma in Architectural Studies

<table>
<thead>
<tr>
<th>STAGE 3</th>
<th>TYPE OF COURSE</th>
<th>SCOTCAT CREDIT</th>
<th>ASSESSMENT WEIGHTINGS %</th>
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<tbody>
<tr>
<td></td>
<td>CRD</td>
<td>SCQF</td>
<td></td>
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<tr>
<td>Individual Research Project 3: Project</td>
<td>C 60 11 33.3%</td>
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</table>

**TOTAL CREDITS** (Stages 1 - 3) 180

Exit Award: Degree of Master of Architectural Studies

Type of Course:

A: Mandatory GSA research course
B: Optional cross-GSA course
C: Core-disciplinary course
D: Elective disciplinary course

Please note:
In exceptional circumstances it may be possible in the early stages of the programme to consider an alternate core research methods course in Stage 1.

Programme Structure:

<table>
<thead>
<tr>
<th>Stage 1</th>
<th>Stage 2</th>
<th>Stage 3</th>
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<tbody>
<tr>
<td>Pathway</td>
<td>Pathway</td>
<td>Pathway</td>
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<tr>
<td>• Individual Research Project 1</td>
<td>• Individual Research Project 2</td>
<td>• Individual Research Project 3</td>
</tr>
<tr>
<td>• 1 detailed report</td>
<td>• Feasibility Study</td>
<td></td>
</tr>
<tr>
<td>10 CRDS</td>
<td>10 CRDS</td>
<td>60 CRDS</td>
</tr>
</tbody>
</table>

| • Research Paper 1 30 CRDS | • Research Paper 2 30 CRDS | • Core Research Methods: Research Primer for Architects 20 CRDS |
|                          |                              | • Postgraduate Taught Elective 20 CRDS |

60 credits total Assessment Point
PG Cert Exit Award
120 credits total Assessment Point
PG Dip Exit Award
180 credits total Assessment Point
M.Arch Exit Award

Colour Code:
- Mandatory GSA common course
- Optional cross GSA course
- Core disciplinary course
- Elective disciplinary course
17. Can exemptions be granted?
Yes □ No ✗
If yes, please explain:
Click here to enter text.

18. Does the programme comply with GSA APEL policy?
Yes □ No ✗
If no, please explain:
Click here to enter text.

19. Are there any arrangements for granting advanced entry?
Yes □ No ✗
If yes, please explain:
Click here to enter text.

20. Are there any arrangements for allowing students to transfer into the programme?
Yes ✗ No □
If yes, please explain stating requirements and levels to where this can apply:
Refer to Section 8.3

21. Are there any arrangements for allowing students to transfer into other programmes?
Yes □ No ✗
If yes, please clarify:
Click here to enter text.
22. What are the requirements for progressing from each stage?

Progress

A student will be permitted to progress to preparation of the dissertation, or other substantial independent work required by the degree, Individual Research Project 3, only if he or she has obtained a grade point average of 12 (equivalent to C3) or above in the following taught courses:

Stage 1
- Individual Research Project 1: Report,
- Research Paper 1
- Core Research Methods: Research Primer for Architects

Stage 2
- Individual research Project 2: Feasibility Study
- Research Paper 2
- Cross School elective

with at least 75% of the credits at grade D3 or better and all credits at grade F or above.

In exceptional circumstances a student may be permitted to progress to the dissertation or other substantial independent work where it is judged that the candidate’s performance offers a reasonable prospect of that candidate’s reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including re-assessment and remedying incomplete assessment due to Good Cause).

Reassessment

A candidate will be permitted reassessment in any taught course, for which he or she has obtained a grade D1 or below. A candidate will be entitled to one reassessment only in any course, which must take place prior to the submission of the course work for the next stage.

Reassessment of the dissertation or other substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 3 months after the date of the meeting of the Board of Examiners.

All reassessment results will be capped at grade C3.

23. Please confirm that the programme follows GSA Examination Board policy and procedures, including External Examiner participation:

Yes ☒ No ☐

A full list of current GSA External Examiners for all programmes can be found at the following link: http://www.gsa.ac.uk/about-gsa/our-structure/academic-services/external-examiners/
### 24. Please explain programme management and committee arrangements up to, but not including, Boards of Study:

**Board of Studies:**
The Board of Studies carries overall responsibility for the management of the School of Architecture and all standing committees of the MSA report to it. It is responsible for all Programme Staff Student Consultative Committees within the School. The Board of Studies then reports up to the GSA Undergraduate and Postgraduate Committee. The Board of Studies meets once per semester.

The Board is responsible to the GSA Undergraduate and Postgraduate Committee for all policies and procedures relating to the taught Programmes, for quality assurance and enhancement, including: Programme Monitoring and Annual Reporting, periodic and thematic reviews, proposals for new Programmes or modifications to existing ones, assessment arrangements, nominations for new External Examiners. It is responsible to the GSA Research Committee for all academic matters relating to research.

It comprises the Head of School (Convener), Programme Leaders, Stage Leaders, Subject Leaders, Head of Research, PhD Coordinator, Lead student representatives, the Academic Support Manager, the Technical Support Officer, the GSA Director of Learning and Teaching, the Architecture Librarian, the Glasgow School of Art Students’ Association President; and various representatives from GSA Support departments.

**Programme Staff Student Consultative Committees:**
Programme Staff Student Consultative Committees monitor the delivery of the programmes; discuss the response to the External Examiners’ reports and QLT questionnaires. The Programme Staff Student Consultative Committees meet once each semester and report to the Board of Studies.

**Planning and Management Meetings:**
In preparation for the Programme Committees the academic staff involved holds regular Programme Planning and Management meetings throughout the session.

### 25. Please explain the systems and arrangements regarding:

**a) Quality assurance of the management, operation and monitoring of the programme**

The teaching team is led by the Programme leader. The Programme Leader, working with the Head of School, is responsible for the overall academic vision and direction of the programme and for ensuring the integration of research into the curriculum. He/she has overall responsibility for all aspects of the academic development, delivery and management of the programme; for the academic and personal support of its students; and for the leadership, management and development of the staff team.
The Programme Leader convenes the relevant Programme Staff Student Consultative Committee and Programme Management Committee and represents it at the MSA’s Board of Studies and the GSA’s Undergraduate and Postgraduate Committee. They are responsible for the assessment of the courses that comprise the programme, represent the programme at the assessment and examination boards, and may convene the examination board for other programmes in the MSA or GSA.

The GSA committee structure can be found at the following link: [http://www.gsa.ac.uk/media/875399/GSA_Committee_Structure_Web.jpg](http://www.gsa.ac.uk/media/875399/GSA_Committee_Structure_Web.jpg)

### b) Student feedback and representation

**Student feedback and representation**

In 2017 the GSA renewed its commitment to student feedback and representation under the heading of the Student Voice. This revamped system for Student Representation aims to inform and empower the student body to work together and to take action. It introduces the new role of Lead Reps for each academic school, for undergraduate and postgraduate taught students. Lead Reps and Class Reps are working for you. This is an initiative run jointly with GSASA and GSA’s Student President and arises from collaborative discussions with students and Course Reps across session 2016-17.

As such at GSA there are four main vehicles of representation:

- The Student Representative Council of GSA SA (SRC/Association reps) (responsible for voicing student opinion regarding the Students Association and extra-curricular project funding)
- The School Forums
- The formal GSA Staff Student Consultative Committee cycle (which includes Lead Reps and Class Reps). (Responsible for representing student opinion within the academic structures at GSA)
- The School Boards of Studies.

**Lead Reps**

Two Lead Reps are elected yearly for each of the Schools, one for Undergraduate study and another for Post-graduate (two for two-year programmes). Lead Reps attend Class Meetings, the SSCCs, and their School’s Board of Studies. Lead Reps play a lead role in the organising and convening of the School Forum, an open forum that fosters discussion about School matters in advance of the SCC. They represent the whole School and hear collective student issues. They represent issues for their School at the School’s Board of Studies. They work closely with the Student President and the Deputy Director to ensure that the student voice is recognised.

**Class Reps**

There is one class rep per year, per programme. They represent department specific experiences for your year group. They attend SCCC Meetings, School Forums and provide localised feedback for their class. The role of Class Reps is not only to communicate student opinion from their programme at class Meetings and the Staff Student Consultative Committee (SSCC) but also to participate in wider discussions that happen across their School. All Class Reps are offered an
induction into the roles and responsibilities of the position, and a programme of training by the Student Representative Council.

**President of the Student’s Association**
The President of the Students’ Association represents the views of all students on the Committees beyond Boards of Studies, including the Undergraduate and Postgraduate Committee, Academic Council and the Board of Governors.

**Additional meetings and surveys**
Student feedback and participation is also encouraged by additional student meetings held to discuss issues that inform the enhancement and quality of learning and teaching provision within the School. Annual questionnaires are used to seek feedback from the students that informs the programme quality enhancement process at all levels; delivery of courses, provision of equipment and resources, learning environment and student support.

c) **Programme based student support**

Students are appointed a Pathway tutor during Stage 1.

Pathway tutors in addition have the role of Pastoral tutors.