

Course Code:**1. Course Title:**

Professional Studies 5

2. Academic Session:

2012/13

3. Level:

SCQF 11

4. Credits:

15

5. Lead School/Board of Studies:

Mackintosh School of Architecture

6. Course Contact:

Gordon Gibb

7. Course Aims:

The aim of the course is to extend key areas of professional knowledge relating to the management roles and activities involved in contract and practice management and to introduce principle economics aspects of building.

8. Intended Learning Outcomes of Course:

At the end of the course each student should have the ability to demonstrate and/or work with:

Category 1: Knowledge and Understanding

- A professional level of knowledge of the legal and managerial context of architectural practice
- A professional level of knowledge of the duties and responsibilities of architects, as defined and described in the Codes and Standards relating to their professional practice.

Category 5: Autonomy, Accountability and Working with others

- Deal with complex ethical and professional issues and make judgements on issues not addressed by current professional ethical codes and practices.

9. Indicative Content:

The course addresses examines a range of topics including:
 Contractual relationships, rights and obligations; subcontracting and assignation; extension of time, L&A damages and claims; adjudication, arbitration and ADR; preparation for the Part 3 examination, presentation skills, CV preparation and interviews; contract administration; building contracts; cost control and cost planning, economics of planned development.

10. Description of Summative Assessment:

All learning outcomes for the Course are assessed through written examination, and where appropriate through practical examination.

10.1 Please describe the Summative Assessment arrangements:

Learning level outcomes stated for course must be achieved, and ability to fulfil these is graded against the marking scheme (see Academic Regulations).

Work is assessed through formal written assignments and through group participation and submission relating to the Business, Appointment, Feasibility and Development Appraisal workshop.

11. Formative Assessment:

Feedback is given in workshops and group sessions

11.1 Please describe the Formative Assessment arrangements:

Staff provide feedback over the course of the two day workshops to groups in preparation for a workshop submission.

12. Collaborative:

Yes

No

12.1 Teaching Institutions:

Mackintosh School of Architecture

13. Requirements of Entry:

Successful completion of stage 4 or equivalent .

14. Co-requisites:

Final Design Thesis; Architectural Technology 5; PG Cross School elective

15. Associated Programmes:

N/a

16. When Taught:

Term 1, and 2

17. Timetable:

Wednesday 10th October 2012	Introduction to Professional Studies and PEDR
Wednesday 12 th December	Introduction to Building Economics
Monday 28 th & Tuesday 29 th January 2013	Business. Appointment, Feasibility and Development workshop
20th February	Submission of assignment 1
25 th February	Submission of assignment 2

18. Available to Visiting Students:Yes No **19. Distance Learning:**Yes No **20. Placement:**Yes No **21. Learning and Teaching Methods:**

Method	Formal Contact Hours	Notional Learning Hours (Including formal contact hours)
Lecture	15	
Studio		
Seminar/Presentation		
Tutorial		
Workshop	10	
Laboratory work		
Project work		50
Professional Practice		
E-Learning / Distance Learning		
Placement		
Examination		
Essay		
Private Study	Not Applicable	75
Other (please specify below)		
TOTAL	25	150

22. Description of "Other" Teaching and Learning Methods:

n/a

23. Additional Relevant Information:**24. Indicative Bibliography:**

Willis & George, the Architect in practice
 RIBA, A Guide to Painless Financial Management and Job Costing (RIBA Small Practices series)
 Nicholson, Malcolm P, Architect's Guide to fee Biding
 The Scottish Conditions of Appointment of an Architect (SCA 2000) RIAS Edition
 RIBA, Architect Job Book, latest edition
 AJ Legal Handbook (6th edition), Speight & Stone
 Oxley, R & Poskitt, J (Oxford 1996) Management techniques Applied to the Construction Industry, fifth edition, Blackwell
 R Green, Architect's Guide to Running a job, Architectural Press
 David Chappell, Standard Letters in Architectural Practice
 Cox, Stanley, Architect's Handbook of Practice Management
 Heller and Hindle, The Essential Manager's Manual
 Introductory economics, GF Stanlake
 Building Economics, PA Stone
 Economics of Planned Development, Lichfield, HMSO

